

Instructions:

-To use a fillable PDF form, open the form from the Resource Center. Save the form to your computer, and close the tab in your browser. Open the saved form using a PDF reader program and you'll then be able to enter your listing details. Be sure to save your changes before closing the form!!

-References to compensation are not permitted anywhere in the MLS, including remarks, showing instructions, free-text fields, photos, etc. The person inputting this listing into REcolorado's MLS System must confirm they will not enter any compensation information.

Start Listing

! Status <input type="checkbox"/> Active	! Structure Type <input type="checkbox"/> House <input type="checkbox"/> Manufactured House <input type="checkbox"/> Patio/Cluster	
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Agent Info

! List Agent MLSID / Name / Office
CoList Agent MLSID / Name / Office

Listing Dates & Conditions

! Expiration Date	! Availability Date	! Corporate Rental <input type="checkbox"/> Yes <input type="checkbox"/> No	! Price per Month
! Lease Term Minimum <input type="checkbox"/> 12 Months <input type="checkbox"/> 6 Months <input type="checkbox"/> Month To Month <input type="checkbox"/> Multi-Year <input type="checkbox"/> Other <input type="checkbox"/> Short Term Lease		For Sale Listing ID	

Deposits & Fees

Application Fee per Applicant	Security Deposit	Additional Fees	
Deposits Potentially Refundable <input type="checkbox"/> Other Deposit (see remarks) <input type="checkbox"/> Pet Deposit <input type="checkbox"/> Security Deposit		Liability Insurance Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Pet Rent	Pet Deposit	! Pets Allowed <input type="checkbox"/> Breed Restrictions <input type="checkbox"/> Cats OK <input type="checkbox"/> Dogs OK <input type="checkbox"/> No <input type="checkbox"/> Number Limit <input type="checkbox"/> Size Limit <input type="checkbox"/> Variable Pet Deposit <input type="checkbox"/> Yes	
Owner Pays <input type="checkbox"/> Association Fees <input type="checkbox"/> Cable TV <input type="checkbox"/> Electricity <input type="checkbox"/> Exterior Maintenance <input type="checkbox"/> Gas <input type="checkbox"/> Grounds Care <input type="checkbox"/> Insurance <input type="checkbox"/> Internet <input type="checkbox"/> None <input type="checkbox"/> Taxes <input type="checkbox"/> Telephone <input type="checkbox"/> Trash Collection <input type="checkbox"/> Water			
! Will this listing use RentSpree Online Tenant Screening? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Showing Info

! Showing Service <input type="checkbox"/> Broker Bay <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Showing Time		
Showing Phone	Showing Email	No Showings Until
Is there a recording device(s) at the property? <input type="checkbox"/> Audio and/or Voice Recording Inside <input type="checkbox"/> Audio and/or Voice Recording Outside <input type="checkbox"/> Camera(s) Inside <input type="checkbox"/> Camera(s) Outside		

! Required

Showing Info

Showing Notes (1200 char)

Marketing

! Internet Entire Listing Display? <input type="checkbox"/> Yes <input type="checkbox"/> No	Internet Address Display? <input type="checkbox"/> Yes <input type="checkbox"/> No
In the MLS, Also Market As <input type="checkbox"/> Manufactured In Park <input type="checkbox"/> Residential <input type="checkbox"/> Residential Income	Internet Automation Valuation Display? <input type="checkbox"/> Yes <input type="checkbox"/> No
Internet Consumer Comment? <input type="checkbox"/> Yes <input type="checkbox"/> No	Attribution Contact Type <input type="checkbox"/> Both ListAgent Email Phone <input type="checkbox"/> Both Office Email Phone <input type="checkbox"/> Listing Agent Email <input type="checkbox"/> Listing Agent Phone <input type="checkbox"/> Office Email <input type="checkbox"/> Office Phone

Address & Legal

! County	! Street Address		
! City	! ZIP Code	! State	Unit / Building #
Metro District Website			

Location Description

! Subdivision Name	Building (Complex) Name		
Direction Faces <input type="checkbox"/> East <input type="checkbox"/> North <input type="checkbox"/> Northeast <input type="checkbox"/> Northwest <input type="checkbox"/> South <input type="checkbox"/> Southeast <input type="checkbox"/> Southwest <input type="checkbox"/> West			
View <input type="checkbox"/> City <input type="checkbox"/> Golf Course <input type="checkbox"/> Lake <input type="checkbox"/> Meadow <input type="checkbox"/> Mountain(s) <input type="checkbox"/> Plains <input type="checkbox"/> Ski Area <input type="checkbox"/> Valley <input type="checkbox"/> Water			
Distance To Bus	Distance To Light Rail	Distance To Other Transit	

Schools

! School District	! Elementary School
! Middle Or Junior School	! High School
School of Choice <input type="checkbox"/> Yes <input type="checkbox"/> No	

! Required

Building

Year Built	! Levels (In Unit - Above Ground) <input type="checkbox"/> Bi-Level <input type="checkbox"/> Multi/Split <input type="checkbox"/> One <input type="checkbox"/> Three Or More <input type="checkbox"/> Tri-Level <input type="checkbox"/> Two	
Exterior Features <input type="checkbox"/> Balcony <input type="checkbox"/> Barbecue <input type="checkbox"/> Dog Run <input type="checkbox"/> Elevator <input type="checkbox"/> Fire Pit <input type="checkbox"/> Garden <input type="checkbox"/> Gas Grill <input type="checkbox"/> Heated Gutters <input type="checkbox"/> Lighting <input type="checkbox"/> Playground <input type="checkbox"/> Private Yard <input type="checkbox"/> Rain Gutters <input type="checkbox"/> Smart Irrigation <input type="checkbox"/> Spa/Hot Tub <input type="checkbox"/> Tennis Court(s) <input type="checkbox"/> Water Feature		
Patio and Porch Features <input type="checkbox"/> Covered <input type="checkbox"/> Deck <input type="checkbox"/> Front Porch <input type="checkbox"/> Patio <input type="checkbox"/> Rooftop <input type="checkbox"/> Wrap Around		Common Walls <input type="checkbox"/> 1 Common Wall <input type="checkbox"/> 2+ Common Walls <input type="checkbox"/> End Unit <input type="checkbox"/> No Common Walls <input type="checkbox"/> No One Above <input type="checkbox"/> No One Below
Architectural Style <input type="checkbox"/> A-Frame <input type="checkbox"/> Bungalow <input type="checkbox"/> Chalet <input type="checkbox"/> Contemporary <input type="checkbox"/> Cottage <input type="checkbox"/> Denver Square <input type="checkbox"/> Geodesic Dome <input type="checkbox"/> Mid-Century Modern <input type="checkbox"/> Modular <input type="checkbox"/> Mountain Contemporary <input type="checkbox"/> Rustic Contemporary <input type="checkbox"/> Spanish/SW <input type="checkbox"/> Traditional <input type="checkbox"/> Tudor <input type="checkbox"/> Urban Contemporary <input type="checkbox"/> Victorian		Property Attached <input type="checkbox"/> Yes <input type="checkbox"/> No
Accessibility Features <input type="checkbox"/> Accessible Approach with Ramp		Pool Features <input type="checkbox"/> Indoor <input type="checkbox"/> Outdoor Pool <input type="checkbox"/> Private
Entry Level	Entry Location <input type="checkbox"/> Corridor Access <input type="checkbox"/> Courtyard <input type="checkbox"/> Exterior Access <input type="checkbox"/> Garden <input type="checkbox"/> Ground <input type="checkbox"/> Penthouse <input type="checkbox"/> Stairs	

External Features

Lot Size Area	Lot Size Measurement <input type="checkbox"/> Acres <input type="checkbox"/> Square Feet	
Lot Features <input type="checkbox"/> Borders National Forest <input type="checkbox"/> Borders Public Land <input type="checkbox"/> Corner Lot <input type="checkbox"/> Cul-De-Sac <input type="checkbox"/> Ditch <input type="checkbox"/> Greenbelt <input type="checkbox"/> Historical District <input type="checkbox"/> Irrigated <input type="checkbox"/> Master Planned <input type="checkbox"/> Near Public Transit <input type="checkbox"/> Near Ski Area <input type="checkbox"/> On Golf Course <input type="checkbox"/> Open Space <input type="checkbox"/> Protected Watershed <input type="checkbox"/> Secluded <input type="checkbox"/> Sprinklers In Front <input type="checkbox"/> Sprinklers In Rear <input type="checkbox"/> Suitable For Grazing		
Fencing <input type="checkbox"/> Fenced Pasture <input type="checkbox"/> Full <input type="checkbox"/> None <input type="checkbox"/> Partial		Waterfront Features <input type="checkbox"/> Lake <input type="checkbox"/> Pond <input type="checkbox"/> River Front <input type="checkbox"/> Stream <input type="checkbox"/> Waterfront
Ski Features <input type="checkbox"/> Cross Country Skiing <input type="checkbox"/> Ski In/Ski Out (Downhill)		Horse <input type="checkbox"/> Yes <input type="checkbox"/> No

Parking

! Parking Type <input type="checkbox"/> Carport (Attached) <input type="checkbox"/> Carport (Detached) <input type="checkbox"/> Community Parking Garage <input type="checkbox"/> Covered Parking <input type="checkbox"/> Garage (Attached) <input type="checkbox"/> Garage (Detached) <input type="checkbox"/> None <input type="checkbox"/> Off-Street <input type="checkbox"/> Parking Lot <input type="checkbox"/> Recreational Vehicle <input type="checkbox"/> Reserved - Deeded <input type="checkbox"/> Reserved - Exclusive Use Only	! # Spaces	Length X Width	Parking Description
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Parking Features
☐ Electric Vehicle Charging Station (s) ☐ Guest ☐ Heated Garage ☐ Storage ☐ Tandem ☐ Underground ☐ Valet

Interior Area & SqFt

! Above Grade Finished Area SqFt Above	! Living Area SqFt Finished - include Below Grade Finished SqFt	
! Building Area Total SqFt Total - In Unit	Basement? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Basement
☐ Crawl Space ☐ Daylight ☐ Finished ☐ Full ☐ Partial ☐ Unfinished ☐ Walk-Out Access

Room Info

- The level for bedrooms, bathrooms, and laundry is required per REcolorado Rules & Regulations.

! Room Type	Level	Dimensions
Description		
! Room Type	Level	Dimensions
Description		
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Description		
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Description		
! Room Type	Level	Dimensions
Description		

! Required

HVAC & Appliances

Heating Type & Fuel Source

- ☐ Active Solar
 ☐ Baseboard
 ☐ Coal
 ☐ Electric
 ☐ Floor Furnace
 ☐ Forced Air
 ☐ Geothermal
 ☐ Gravity
 ☐ Heat Pump
 ☐ Hot Water
 ☐ Natural Gas
 ☐ Oil
 ☐ Passive Solar
 ☐ Pellet Stove
 ☐ Propane
 ☐ Radiant
 ☐ Radiant Floor
 ☐ Solar
 ☐ Steam
 ☐ Wall Furnace
 ☐ Wood
 ☐ Wood Stove

! Cooling

- ☐ Air Conditioning-Individual
 ☐ Air Conditioning-Room
 ☐ Attic Fan
 ☐ Central Air
 ☐ Evaporative Cooling
 ☐ None
 ☐ Other

Appliances

- ☐ Bar Fridge
 ☐ Convection Oven
 ☐ Cooktop
 ☐ Dishwasher
 ☐ Disposal
 ☐ Double Oven
 ☐ Down Draft
 ☐ Dryer
 ☐ Freezer
 ☐ Humidifier
 ☐ Microwave
 ☐ Oven
 ☐ Range
 ☐ Range Hood
 ☐ Refrigerator
 ☐ Self Cleaning Oven
 ☐ Smart Appliances
 ☐ Sump Pump
 ☐ Tankless Water Heater
 ☐ Trash Compactor
 ☐ Warming Drawer
 ☐ Washer
 ☐ Water Purifier
 ☐ Water Softener
 ☐ Wine Cooler

Laundry Features

- ☐ Common Area
 ☐ In Unit
 ☐ Laundry Closet

Features

Interior Features

- ☐ Audio/Video Controls
 ☐ Block Counters
 ☐ Breakfast Nook
 ☐ Built-in Features
 ☐ Butcher Counters
 ☐ Cable Available
 ☐ Ceiling Fan(s)
 ☐ Central Vacuum
 ☐ Concrete Counters
 ☐ Corian Counters
 ☐ Eat-in Kitchen
 ☐ Entrance Foyer
 ☐ Five Piece Bath
 ☐ Granite Counters
 ☐ High Ceilings
 ☐ High Speed Internet
 ☐ In-Law Floor Plan
 ☐ Jack & Jill Bath
 ☐ Jet Action Tub
 ☐ Kitchen Island
 ☐ Laminate Counters
 ☐ Limestone Counters
 ☐ Marble Counters
 ☐ No Stairs
 ☐ Open Floorplan
 ☐ Pantry
 ☐ Primary Suite
 ☐ Quartz Counters
 ☐ Radon Mitigation System
 ☐ Sauna
 ☐ Smart Ceiling Fan
 ☐ Smart Lights
 ☐ Smart Thermostat
 ☐ Smart Window Coverings
 ☐ Smoke Free
 ☐ Solid Surface Counters
 ☐ Sound System
 ☐ Spa/Hot Tub
 ☐ Stainless Counters
 ☐ Steel Counters
 ☐ Stone Counters
 ☐ Synthetic Counters
 ☐ T&G Ceilings
 ☐ Tile Counters
 ☐ Utility Sink
 ☐ Vaulted Ceiling(s)
 ☐ Walk-In Closet(s)
 ☐ Wet Bar
 ☐ Wired for Data

Flooring

- ☐ Bamboo
 ☐ Brick
 ☐ Carpet
 ☐ Concrete
 ☐ Cork
 ☐ Laminate
 ☐ Linoleum
 ☐ Parquet
 ☐ Stone
 ☐ Tile
 ☐ Vinyl
 ☐ Wood

Fireplaces Total

Furnished

- ☐ Furnished
 ☐ Negotiable
 ☐ Partially
 ☐ Unfurnished

Community

Association (or Community) Amenities

- ☐ Bike Maintenance Area
 ☐ Bike Share
 ☐ Bike Storage
 ☐ Business Center
 ☐ Car Share
 ☐ Clubhouse
 ☐ Coin Laundry
 ☐ Concierge
 ☐ Dog/Pet Wash
 ☐ Fitness Center
 ☐ Front Desk
 ☐ Garden Area
 ☐ Gated
 ☐ Golf Course
 ☐ Laundry
 ☐ On Site Management
 ☐ Park
 ☐ Parking
 ☐ Playground
 ☐ Pond Seasonal
 ☐ Pool
 ☐ Sauna
 ☐ Security
 ☐ Spa/Hot Tub
 ☐ Storage
 ☐ Tennis Court(s)
 ☐ Trail(s)

! Senior Community

- ☐ Yes
 ☐ No

Restrictions/Covenants

- ☐ Commercial Vehicle Restrictions
 ☐ Income Restriction
 ☐ No Street Parking
 ☐ Vehicle Height Restrictions

! Required

Remarks

Public Remarks (2000 char)	
Rental Application (Tip: include link to application)	
Private Remarks (2000 char)	
Directions (1024 char)	
Exclusions (1024 char)	
Website	
Rent/Security Deposit To	